



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

October 12, 2020

The Advisory Fire Commission met at a regular meeting on Monday, October 12, 2020. Chair Galey called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Commissioners: Richard "Tom" Chapman – At Large #2
Michael Daugelli – District III
Mike Egan – At Large #1
Walter Fields – At Large Alternate #2
Debra Galey – District IV
Matthew Guichard – District II

Fire Chief: Lewis T. Broschard III

Absent: Erel Betser – District I
Richard Nakano – District V

PUBLIC HEARINGS

A. Chair Galey opened the public hearing on the October 7, 2020 Report on the Cost of Abatement. Hearing no objections or protests to the October 7, 2020 Abatement Report, the hearing was closed. Chair Galey then asked for a motion to adopt the Resolution of Confirmation confirming the October 7, 2020 Abatement Report in the amount of \$32,797.09. Commissioner Fields moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Daugelli. Motion passed (AYES: Chapman, Daugelli, Egan, Fields, Galey, Guichard; ABSENT: Betser, Nakano).

Commissioner Chapman made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Fields. Motion passed (AYES: Chapman, Daugelli, Egan, Fields, Galey, Guichard; ABSENT: Betser, Nakano).

PUBLIC COMMENTS

None

CONSENT ITEMS

A. August 10, 2020 Meeting Minutes

Commissioner Daugelli made a motion to accept and file the August 10, 2020 minutes. Motion seconded by Commissioner Egan. Motion passed (AYES: Chapman, Daugelli, Egan, Fields, Galey, Guichard; ABSENT: Betser, Nakano).

B. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Reports
4. Monthly Activity Reports
5. Suppression Leave Summary
6. Correspondence

The Personnel Report and Suppression Leave Summary were moved to Discussion Items at the request of Commissioner Chapman.

Commissioner Fields made a motion to accept and file Items B.2 through B.4. and B.6. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Chapman, Daugelli, Egan, Fields, Galey, Guichard; ABSENT: Betser, Nakano).

DISCUSSION ITEMS

A. Personnel Report

Commissioner Chapman asked about the ten Fire Engineer vacancies. Chief Broschard noted that recently promoted personnel will fill these vacancies.

Commissioner Daugelli made a motion to accept and file the Personnel Report. Motion seconded by Commissioner Fields. Motion passed (AYES: Chapman, Daugelli, Egan, Fields, Galey, Guichard; ABSENT: Betser, Nakano).

B. Suppression Leave Summary

Commissioner Chapman asked about the higher overtime and mandatory overtime numbers on August 16. Chief Broschard noted this was due to the summer fire siege.

Commissioner Egan made a motion to accept and file the Suppression Leave Summary. Motion seconded by Commissioner Fields. Motion passed (AYES: Chapman, Daugelli, Egan, Fields, Galey, Guichard; ABSENT: Betser, Nakano).

C. Declaration of Surplus Equipment – Report of August 27, 2020

Commissioner Chapman made a motion to approve the surplus of equipment listed on the declaration report of August 27, 2020. Motion seconded by Commissioner Egan. Motion passed (AYES: Chapman, Daugelli, Egan, Fields, Galey, Guichard; ABSENT: Betser, Nakano).

FIRE CHIEF'S REPORT

Reviewed/discussed the October 12, 2020 Fire Chief's report.

SUMMARY REPORT – Incident #20079464

Reviewed/discussed the report.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Following a query by Chair Galey, Commissioner Fields made a motion to move the next meeting to December 7, 2020. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Chapman, Daugelli, Egan, Fields, Galey, Guichard; ABSENT: Betser, Nakano).

Meeting adjourned at 8:42 p.m.

NEXT MEETING DATE AND TIME

The next meeting is scheduled for December 7, 2020, 7:00 p.m.



Latonia Ellingberg, Recording Secretary